

NAPD CANCELLATION POLICY

IN-PERSON EVENTS

All registration cancellations must be submitted in writing to accounting@publicdefenders.us at least 30 days prior to the first day of the event. Refunds will be processed via the original payment method, minus a \$50 administrative fee, after the event. In lieu of a refund, an organization may transfer the registration to another attendee at no additional cost. No refunds will be issued for cancellations received less than 30 days in advance. If NAPD is able to fill the spot with an attendee on the waitlist, a refund will be issued.

CREDITS FOR CANCELLATION OF AN IN-PERSON EVENT

In lieu of a refund, the individual or organization may accept a credit to be used only for NAPD virtual events without a cap of attendees (within in 12-month).

VIRTUAL EVENTS AND ONLINE LEARNING

All registration cancellations must be submitted in writing to accounting@publicdefenders.us at least 7 days prior to the first day of the event. Refunds will be processed via the original payment method, minus a \$25 administrative fee, after the event. In lieu of a refund, an organization may transfer the registration to another attendee at no additional cost. No refunds will be issued for cancellations received less than 7 days in advance. Should NAPD find it necessary to cancel the event for any reason, a refund will be issued in full.

SCHOLARSHIPS

NAPD takes seriously its responsibility to be a good steward of donations received through the NAPD Fund for Justice. To that end, scholarship recipients should carefully consider their acceptance of these awards and only do so with the full intent of completing the course and fulfilling all requirements related to the scholarship (e.g., providing a video or impact statement afterwards).